

Developing your team capability for business success

Developing the skills needed to enable your business to succeed should always be a strategic imperative. Helping your team to build their capability and confidence is important to engage your team but should also drive tangible business benefits.

We offer a wide range of courses to help provide your team members with knowledge, skills and confidence. Our courses are fully interactive and use real life case studies to help attendees not just understand the processes but how that works in practice in a small business. We aim to ensure that attendees can leave feeling confident to apply their new skills immediately.



Management Essentials Programme

9.30am - 11.30am on Tuesdays for six weeks starting 21st February 2023 and 19th September 2023.

Join us for our Management Essentials Training Programme, covering all aspects of effective people management including managing communication, performance, coaching, feedback, conduct, absence and conflict. This is an interactive and hands on series of workshops, working through case studies and real life examples to help understand the risks, processes and develop skills. Delegates will leave with the confidence and skills to manage people effectively.

Attendance on the Management Essentials Programme includes a personal DISC personality report. The cost for the course including the report is **£995 + VAT** for all six modules, include thorough learner notes and a certificate of completion.

Professional Development Courses

Continuing professional development is a core requirement for any successful business and career. We offer a number of different courses during the year to help focus on core skills to help attendees become more confident and effective in their role.

Productivity Management	7th February	6th June	5th October
How to Conduct Effective Performance Reviews	18th April	20th July	12th October
Managing Difficult Conversations	9th March	22nd June	18th October
Managing Change	4th April	12th July	2nd November
Effective Coaching and Delegation	15th March	27th June	19th October
Moving from Mate to Manager	27th April	6th July	7th November
Effective Recruitment	23rd March	28th June	15th November
Managing Well-being in Your Team	30th March	4th July	23rd November
Building Resilience	9th February	14th June	28th November

All courses are held virtually and cost **£199 + VAT**. Each course is 2 hours long including learning workbook and certificate of completion.

Please email us to make a booking and to enquire about early bird discounts and discounts for multiple attendees or courses tailored specifically to your company.

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