



Exit Interview

Name _____ Department _____

Job Title _____

Line Manager _____ Leaving Date _____

Reason for leaving _____

Verbal resignation date _____ Letter received date _____

When did you first look for another job? _____

1. Pay _____ Indicate major factor _____

2. Work Content _____ Indicate major factor _____

3. Working Conditions _____ Indicate major factor _____

4. Working Relationships _____ Indicate major factor _____

5. Career Prospects _____ Indicate major factor _____

6. Training/induction _____ Indicate major factor _____

